

NATIONAL PARK SERVICE  
FINANCIAL ASSISTANCE: NOTICE OF INTENT TO AWARD

**This announcement is not a request for applications.**

This announcement is to provide public notice of the National Park Service's intention to award financial assistance for the following project activities. *Refer to Section 2. Grants.gov Posting Determination.*

ABSTRACT	
Grants.gov Opportunity Number	
Project Title	Waterford, Va. National Historic Landmark District Documentation
Recipient	University of Delaware [Center for Historic Architecture & Design]
Anticipated Federal Funding	\$48,200
Non-Federal Cost Share	\$0.00
Total Anticipated Award Amount	\$48,200
Award Instrument	<input checked="" type="checkbox"/> Task Agreement [is checked]. <input type="checkbox"/> Cooperative Agreement <input type="checkbox"/> Grant Agreement
Anticipated Period of Performance	August 31, 2018 – March 31, 2020
Legal Authority	54 U.S.C. § 100703; 54 U.S.C. § 101702(b); 54 U.S.C. § 101702(a)
CFDA # and Title	15.945 Cooperative Research and Training Programs Resources of the National Park Service
Single Source Justification Criteria	
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Section 1. Project Summary

**PROJECT GOALS AND OBJECTIVES**

The goal of the Waterford, Virginia National Historic Landmark (NHL) District Documentation and Update project is to provide the community, the state, and the National Park Service relevant and up-to-date data and information needed to effectively protect and cooperatively manage the NHL district now and for future generations. A corollary goal is to provide students opportunities to gain valuable field experience documenting historic resources and gain knowledge of the National Register and NHL nomination processes. Having these skills will prepare them for employment in the historic preservation field.

In order to accomplish the project goals, the NPS will enter into an agreement with the recipient to perform field documentation of approximately 180 historic properties (including the buildings, sites, objects, and structures) located within the existing Waterford National Historic Landmark District boundary. In addition, the recipient will conduct documentary research, re-evaluate the district's areas of significance, develop historical context, and prepare a revised statement of national significance for the district. The result will be revised and updated National Register/ National Historic Landmark documentation. In addition, the project will result in new or updated entries in Virginia's state historic resources database known as the Virginia Cultural Resources Information System (VCRIS).

## STATEMENT OF PUBLIC PURPOSE

This agreement fulfills the Public Purpose of support and economic stimulation for the following reasons:

- Project will engage recipients, partners, communities, and/or visitors in shared environmental stewardship.
- Project will promote greater public and private participation in historic preservation programs and activities. The project builds resource stewardship ethics in its participants.
- The information, products and/or services identified or developed by this project will be shared through a variety of strategies to increase public awareness, knowledge and support for historic preservation and stewardship of the nation's cultural and historical heritage.
- Project will motivate youth participants to become involved in the natural, cultural and/or historical resource protection of their communities and beyond.
- Students will gain "real world" or hands-on experience outside of the classroom of cultural and/or historical resource projects.
- The scientific community and/or researchers external to NPS gains by new knowledge provided through research and related results dissemination of natural, cultural and/or historical resource information.
- Project assists in the creation, promotion, facilitation, and/or improvement of the public's understanding of natural, cultural, historic, recreational and other aspects of areas such as ecological conservation areas, and state and local parks.

## STATEMENT OF WORK SUMMARY

Existing historic resource documentation for the Waterford, Virginia National Historic Landmark District is out of date and inadequate to support the effective management of the town's heritage properties. The National Park Service and the University of Delaware's Center for Historic Architecture and Design (CHAD) will partner to develop a detailed research design to accomplish the project goals. Work will consist of research, field documentation, data entry, and analysis of historical materials to establish the historic significance of properties, sites, and landscapes throughout the established district. Descriptive, historical, and photographic documentation for approximately 160 to 180 properties will be updated and entered into the state's historic resources database. A complete National Register of Historic Place registration form will be compiled along with all required attachments, including maps and photographs.

## RESPONSIBILITIES OF THE PARTIES

A. The recipient shall be responsible for the following items under this agreement:

1. Attend Kick-off meeting
2. Review of Background Materials
3. Development of a Research Design in collaboration with the NPS
4. Completion of Field Survey & related Data Entry
5. Development of GIS Mapping
6. Historic Research and Development of Historic Contexts
7. Build a Resource Inventory for the historic district
8. Develop a National Register Nomination including Description and Statement of Significance sections
9. Generate required National Register Maps, Photographs, and Other Documentation
10. Complete revisions based on an agreed upon draft and revision schedule (established in the Research Design)
11. Participate in Meetings & Presentations to share progress, identify and resolve any project issues on a regular basis

B. The NPS

☒ A task agreement is proposed [is checked.];

☐ A cooperative agreement is proposed;

therefore substantial involvement by NPS is anticipated during the period of performance of this agreement. In support of this agreement NPS will:

1. Monitor and provide Federal oversight of activities performed under this agreement. Monitoring and oversight includes review and approval of financial status and performance reports, payment request, and tasks identified below. Additional monitoring activities will include site visits, conference calls, and other on-site and off-site monitoring activities. At the Recipient's request, NPS may also provide additional technical assistance to the Recipient in support of the objectives of this agreement.

2. Substantial involvement by NPS is anticipated during the period of performance of this agreement. In support of this agreement NPS will be responsible for the following:
  - a. Coordinate with the Waterford Foundation and Loudoun County to provide the Recipient access to the subject property to be nominated. Arrange an initial tour of Waterford with the local historians and preservationists.
  - b. Provide the Recipient with copies of previous research and documentary work done on Waterford, including copies of past documentation projects. NPS will serve as primary liaison with the Virginia State Historic Preservation Office (VA SHPO) and with the Loudoun County Historic Preservation Planner (LC HPP).
  - c. Assist with locating and researching primary and secondary source material.
  - d. Organize and host periodic conference calls with the partner to discuss the progress of the project and to evaluate and resolve research issues.
  - e. Review all materials provided by the Recipient in a timely manner. Provide consolidated comments from NCR staff and peer reviewers.
  - f. Coordinate public outreach activities, including logistics for a public meeting/program, coordinate online venues for posting information on the project and its findings, provide OAH opportunities to present its research to NPS staff and at other public or scholarly venues.
  - g. NPS will also provide opportunities for the Recipient's students and staff to learn and develop skills in the various areas of cultural resource management in NPS programs and to become familiar with the administration and management of regional resource preservation programs, supporting the furtherance of mutual objectives to inform and educate Americans of the importance of historic preservation.
  - h. Provide a NPS Technical Representative who will serve as the liaison for this cooperative agreement between the NPS [representing all of the NPS parties listed in this Agreement] and the Recipient. The NPS's Technical Representative or designee, however, is not authorized to change any terms and conditions of this Cooperative Agreement unless such changes are requested with the concurrence of the key officials listed in this Agreement.

☐ A grant agreement is proposed, therefore no substantial involvement on part of the NPS is anticipated for the successful completion of the statement of work. It is anticipated that involvement will be limited to actions related to monitoring project performance and technical assistance at the request of the recipient.

## Section 2. Grants.gov Posting Determination

- ☒ The National Park Service intends to award a task agreement under a previously competed or single source justified award [is checked].
- ☐ The National Park Service intends to award a single source justified cooperative agreement. *Refer to Section 3 Single Source Justification.*
- ☐ The National Park Service intends to award a single source justified grant agreement. *Refer to Section 3 Single Source Justification.*

## Section 3. Single Source Justification

NATIONAL PARK SERVICE SINGLE SOURCE POLICY REQUIREMENTS	
National Park Service Policy FAP&P 1443-2015-06 requires a written justification which explains why competition is not practicable. The justification must address one of the following criteria.	
In order for an assistance award to be made without competition, the award must satisfy one of more of the following criteria:	
1.	<u>Unsolicited Proposal</u> – the proposed award is the result of an unsolicited assistance application which represents a unique or innovative idea, method, or approach which is not the subject of a current or planned contract or assistance award, but which is deemed advantageous to the program objectives;
2.	<u>Continuation</u> – The activity to be funded is necessary to the satisfactory completion of, or is a continuation of, an activity presently being funded, for which competition would have a significant

adverse effect on the continuity or completion of the activity. A single source on the basis of continuation must demonstrate that competition would result in substantial duplicate cost to the government that cannot be recovered through competition;

3. Legislative Intent – The language in the applicable authorizing legislation or legislative history clearly indicates Congress' intent to restrict the award to a particular recipient of purpose;
4. Unique Qualifications – The applicant is uniquely qualified to perform the activity based upon a variety of demonstrable factors such as location, property ownership, voluntary support capacity, technical expertise, or other such unique qualifications;
5. Emergencies – Program/award where there is insufficient time available (due to a compelling and unusual urgency, or substantial danger to health or safety) for adequate competitive procedures to be followed.

NPS did not solicit full and open competition for this award based on the following criteria:

☒ Task agreement issued under previously competed or single source master cooperative agreement per Section 2 above [is checked]. Single Source Justification not applicable.

☐ Unsolicited Proposal

☐ Continuation

☐ Legislative Intent

☐ Unique Qualifications

☐ Emergency

*Explanation of the proposed recipient's qualifications or the criteria of the proposed project which requires use of the single source criteria cited.*

#### Section 4. Department of the Interior Secretary's Priorities

This award will support the following DOI Secretary Priority(ies):

##### Other Key Initiatives

- ☐ Employment of veterans.
- ☐ Supporting DOI Infrastructure needs.
- ☒ Creating jobs in the American economy [is checked].
- ☐ Access to outdoor recreation opportunities.

##### Priority 1: Creating a conservation stewardship legacy second only to Teddy Roosevelt

- ☒ Utilize science to identify best practices to manage land and water resources and adapt to changes in the environment [is checked].
- ☐ Examine land use planning process and land use designations that govern public use and access.
- ☒ Revise and streamline the environmental and regulatory review process while maintaining environmental standards [is checked].

- ☐ Review DOI water storage, transportation, and distribution systems to identify opportunities to resolve conflicts and expand capacity.
- ☒ Foster relationships with conservation organizations advocating for balanced stewardship and use of public lands [is checked].
- ☐ Identify and implement initiatives to expand access to DOI lands for hunting and fishing.
- ☐ Shift the balance towards providing greater public access to public lands over restrictions to access.

#### Priority 2: Utilizing our natural resources

- ☐ Ensure American energy is available to meet our security and economic needs.
- ☐ Ensure access to mineral resources, especially the critical and rare earth minerals.
- ☐ Refocus timber programs to embrace the entire 'healthy forests' lifecycle.
- ☐ Manage competition for grazing resources.

#### Priority 3: Restoring trust with local communities

- ☐ Be a better neighbor with those closest to our resources by improving dialogue and relationships with persons and entities bordering our lands.
- ☒ Expand the lines of communication with Governors, state natural resource offices, Fish and Wildlife offices, water authorities, county commissioners, Tribes, and local communities [is checked].

#### Priority 4: Ensuring sovereignty means something

- ☐ Support tribal self-determination, self-governance, and sovereignty.
- ☐ Solidify mutual interests between the U.S. and the freely associated states and territories.

#### Priority 5: Generating additional revenues to support DOI & National interests

- ☐ Ensure that the public receives the full market value for the natural resources produced on Federal lands.
- ☐ Ensure that fees or costs levied for DOI services are reasonable and targeted to achieve cost recovery.
- ☐ Consider the impact of DOI decisions on economic development and job creation.

#### Priority 6: Protecting our people and the border

- ☐ Actively support efforts to secure our southern border.
- ☐ Ensure DOI law enforcement staffing addresses public safety risks anticipated on DOI land.
- ☐ Promote a "public service" demeanor within our law enforcement community.

#### Priority 7: Striking a regulatory balance

- ☒ Reduce the administrative and regulatory burden imposed on U.S. industry and the public [is checked].
- ☐ Ensure that Endangered Species Act decisions are based on strong science and thorough analysis.

Priority 8: Modernizing our infrastructure

- ☐ Support the White House Public/Private Partnership Initiative to modernize U.S. infrastructure.
- ☐ Remove impediments to infrastructure development and facilitate private sector efforts to construct infrastructure projects serving American needs.
- ☐ Prioritize DOI infrastructure needs to highlight:
  1. Construction of infrastructure;
  2. Cyclical maintenance;
  3. Deferred maintenance.

Priority 9: Reorganizing for the next 100 years

- ☐ Improve alignment and integration of the DOI organizational structure. Redistribute organizational resources (people and funding) to enhance mission achievement and improved public service.
- ☐ Improve organizational alignment with Executive Branch counterparts with major land management assets or influence.

Priority 10: Achieving our goals and leading our team forward

- ☐ Senior executives are expected to provide leadership in achieving goals of the President and Secretary.
- ☐ The Management Team is expected to:
  1. Ensure cost-effective operations and quality service to the public;
  2. Facilitate organizational cooperation and conflict resolution;
  3. Ensure the workplace environment is conducive to employee productivity and safety;
  4. Hold individuals accountable for actions that violate DOI policies and requirements.

The proposed project does not support any of the DOI Secretary priorities, but the project is being funded for the following reasons:

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